



**APPLICATION
DUE DATE**
Jan 28, 2019

**FINALIST
INTERVIEWS**
March 5, 2019

**CONTACT
INFO**

For questions,
please contact:

Eva Solcova Smith
(608) 217-7112

or

Cora Herman
(608) 616-2906

**RECOGNITION
EVENTS**

Scholarship
Luncheon
May 2, 2019

22nd Annual
ATHENA Celebration
March 12, 2019

The Business Forum 2018-2019 Scholarship Program

Our Mission

The mission of The Business Forum and The Business Forum Foundation is to foster the personal and professional growth of its members and other women through networking, scholarships, outreach, and community involvement.

Scholarship Program

The Business Forum typically awards five to six scholarships a year, ranging from \$500 to \$3,500. The Judy Rose Scholarship is awarded to a returning adult woman and is our most significant award.

All Scholarship awards are for tuition expenses only and are paid by TBF directly to the school. Scholarship recipients are invited to TBF's May luncheon where they are recognized for their achievements and often share their experiences with the TBF members. Scholarship awards are eligible for payment after May 2, 2019 and must be used within two years.

Application Criteria:

- Be a female US citizen or permanent resident residing in Dane County.
- Have demonstrated financial need.
- Be pursuing higher education in a 4-year, 2-year, adult education extension curriculum or technical or vocational program in Wisconsin. Online coursework must be through an accredited or licensed institution with a physical presence in the State of Wisconsin.
- Have a record of academic performance balanced with community involvement, outside interests, and experiences.
- **Completed Application to be submitted by Jan. 28, 2019.**
- Interviews with selected applicants will be on March 5, 2019, location to be decided.

SEE APPLICATION FORM AND INSTRUCTIONS ON NEXT PAGE

THE BUSINESS FORUM 2018-2019
SCHOLARSHIP APPLICATION FORM
DUE DATE: JANUARY 28, 2019

THIS COMPLETED APPLICATION MUST CONTAIN:

1. This signed and dated application form.
2. Attached type-written personal statement (guidelines on p. 2 of this application).
3. One reference letter submitted directly to The Business Forum by the person providing the reference (guidelines are on p. 2 of this application).
4. An attached transcript (does not need to be an "official" transcript) of all high school and post-secondary courses completed through December 2018. (Transcripts are not necessary for coursework completed more than seven years ago).
5. Attached copy of FAFSA form.

APPLICANT INFORMATION:

Name _____

Permanent Address: _____

City _____ State _____ Zip _____

Home/Cell Phone _____ Work Phone _____

Email _____

Marital Status: _____ Number of Dependents: _____

Preferred Method of Communication: _____

Name, City and State of current or future education (name of university, college, etc.):

Expected academic start date: _____ Expected college graduation date: _____

High school graduation date: _____

I am a resident of Dane County, Wisconsin Yes No

Are you a U.S. Citizen or Permanent Resident with a valid Permanent Resident Card? Yes No
(You may be asked to provide documents proving your citizenship or permanent residency, in the event that you falsely claimed US Citizenship on this application, scholarship funds will not be awarded)

Application Page 1 of 2



Mail: PO Box 8532 Madison, WI 53708

Email: tbf@thebusinessforum.org

Phone: 608-838-1019



REFERENCE GUIDELINES:

List the name of ONE person who will provide a reference for you and his/her relationship to you (teacher, counselor, employer, etc.). *References from relatives will not be accepted.* Reference letters must be submitted directly to The Business Forum by the person providing the reference and must be received by January 28, 2019. *Give a copy of the Scholarship Reference Form to your reference. The Business Forum will contact your reference directly.*

Name _____

Relationship _____ Phone _____

E-mail _____

I will notify The Business Forum of any change in my educational status.

Applicant Signature

Date

PERSONAL STATEMENT INSTRUCTIONS:

Your statement should be no more than 500 words (2 double-spaced typed pages) and should be attached to this application form. Please tell us briefly about:

1. Experiences that were important in your growth and decision-making for your future. These experiences may be work-related and/or related to your involvement in community and volunteer programs and activities.
2. What important goals will your education and life experiences help you to accomplish?
3. Challenges you expect to have to overcome as you continue to work toward your goals.
4. List all tuition financial aid – including tuition scholarships - received in excess of \$2,000.

IMPORTANT NOTICES:

1. **SCHOLARSHIP FUNDS WILL BE PAID DIRECTLY TO THE EDUCATIONAL INSTITUTION BY THE BUSINESS FORUM FOUNDATION AFTER RECEIPT OF PROOF OF REGISTRATION EFFECTIVE ON OR AFTER MAY 2, 2019. FUNDS ARE PAID ONLY FOR AN ACADEMIC PERIOD BEGINNING AFTER THE SCHOLARSHIP IS AWARDED.**
2. All confidential personal and financial information submitted for this application will be held in confidence by the Community Investment Committee and will not be disclosed to any other persons except as required by law. Scholarship determinations are at the sole discretion of the Community Investment Committee and all scholarship decisions are final.
3. Mail, fax or email all required application materials by January 28, 2019.
Mail: The Business Forum/ attn. Community Investment /PO Box 8532 / Madison, WI 53708.
Email: tbf@thebusinessforum.org



THE BUSINESS FORUM 2018-2019
SCHOLARSHIP REFERENCE FORM
DUE DATE: JANUARY 28, 2019

**APPLICATION
DUE DATE**
Jan 28, 2019

CONTACT INFO

For questions,
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Eva Solcova Smith
(608) 217-7112

or

Cora Herman
(608) 616-2906

SUBMISSION

Mail, or email
reference by
January 28, 2019 to:

The Business Forum
attn: Community
Investment
P.O. Box 8532
Madison, WI 53708

tbf@thebusinessforum.org

To Applicant:

Give a copy of this blank form to the person providing a reference.

To Applicant's Reference:

Please submit this form and your reference to The Business Forum, via mail, email, or fax as shown on the left.

_____ is applying for a scholarship from The Business Forum. A letter of reference is a required part of the application process.

Please write a letter answering the following:

1. How long and in what capacity have you known the above applicant?
2. Your assessment of the attributes of the applicant that will enable her to successfully achieve her education/career goals.
3. Please include your name, address, and phone number.

Please mail or email your reference letter directly to The Business Forum by **January 28, 2019**. **Do not return it to the student.** Thank you.