



PO Box 8532  
Madison, WI 53708

Phone: 608-838-1019

Email: [tbf@thebusinessforum.org](mailto:tbf@thebusinessforum.org)

### APPLICATION DUE DATE

Feb. 6, 2023

### FINALIST INTERVIEWS

March 15, 2023

### CONTACT INFO

For questions, please  
contact:

**Ngina Ali**  
(608) 772-9103

[Ngina\\_ali@yahoo.com](mailto:Ngina_ali@yahoo.com)

or

**Tasha McKenzie**  
(608) 843-8381

[tmckenzie@edgewood.edu](mailto:tmckenzie@edgewood.edu)

### RECOGNITION EVENT

Scholarship Luncheon  
**TBA**

# The Business Forum Scholarship Program

## Our Mission and Vision

Mission: Supporting women by building meaningful relationships, awarding scholarships to women pursuing a secondary education and celebrating women's impact on our community.

Vision: Supporting and strengthening women in our community.

## Scholarship Program

The Business Forum typically awards five to six scholarships a year, ranging from \$500 to \$3,500. The Judy Rose Scholarship is awarded to a returning adult woman and is our most significant award.

**All Scholarship awards are for tuition expenses only and are paid by TBF directly to the school.** Scholarship recipients are invited to TBF's May luncheon where they are recognized for their achievements and often share their experiences with the TBF members. Scholarship awards are eligible for payment after May 6, 2023 and must be used within two years.

## Application Criteria:

- Be a female US citizen or permanent resident residing in Dane County.
- Have demonstrated financial need.
- Be pursuing higher education in a 4-year, 2-year, adult education extension curriculum or technical or vocational program in Wisconsin. Online coursework must be through an accredited or licensed institution with a physical presence in the State of Wisconsin.
- Have a record of academic performance balanced with community involvement, outside interests, and experiences.
- **Completed Application to be submitted by Feb. 6, 2023.**
- Interviews with selected applicants will be on March 16, 2023, location to be determined based on safety considerations and may be virtual.

**SEE APPLICATION FORM AND INSTRUCTIONS ON NEXT PAGE**

THE BUSINESS FORUM  
**SCHOLARSHIP APPLICATION FORM**  
DUE DATE: FEBRUARY 6, 2023

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**THIS COMPLETED APPLICATION MUST CONTAIN:**

1. This signed and dated application form.
2. Attached type-written personal statement (guidelines on p. 2 of this application).
3. One reference letter submitted directly to The Business Forum by the person providing the reference (guidelines are on p. 2 of this application).
4. An attached transcript (does not need to be an "official" transcript) of all high school and post-secondary courses completed through December 2022. (Transcripts are not necessary for coursework completed more than seven years ago).
5. Attached copy of FAFSA form.

**APPLICANT INFORMATION:**

Name \_\_\_\_\_

Permanent Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home/Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Email \_\_\_\_\_

Marital Status: \_\_\_\_\_ Number of Dependents: \_\_\_\_\_

Preferred Method of Communication: \_\_\_\_\_

Name, City and State of current or future education (name of university, college, etc.):  
\_\_\_\_\_

Expected academic start date: \_\_\_\_\_ Expected college graduation date: \_\_\_\_\_

High school graduation date: \_\_\_\_\_

I am a resident of Dane County, Wisconsin \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you a U.S. Citizen or Permanent Resident with a valid Permanent Resident Card? \_\_\_Yes \_\_\_No

*(You may be asked to provide documents proving your citizenship or permanent residency, in the event that you falsely claimed US Citizenship on this application, scholarship funds will not be awarded)*

**REFERENCE GUIDELINES:**

List the name of ONE person who will provide a reference for you and his/her relationship to you (teacher, counselor, employer, etc.). **References from relatives will not be accepted.** Reference letters must be submitted directly to The Business Forum by the person providing the reference and must be received by February 6, 2023. **Give a copy of the Scholarship Reference Form to your reference. The Business Forum will contact your reference directly.**

Name \_\_\_\_\_

Relationship \_\_\_\_\_ Phone \_\_\_\_\_

E-mail \_\_\_\_\_

I will notify The Business Forum of any change in my educational status.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**PERSONAL STATEMENT INSTRUCTIONS:**

**Your statement should be no more than 500 words (2 double-spaced typed pages) and should be attached to this application form. Please tell us briefly about:**

1. Experiences that were important in your growth and decision-making for your future. These experiences may be work-related and/or related to your involvement in community and volunteer programs and activities.
2. What important goals will your education and life experiences help you to accomplish?
3. Challenges you expect to have to overcome as you continue to work toward your goals.
4. List all tuition financial aid – including tuition scholarships – received in excess of \$2,000.

**IMPORTANT NOTICES:**

1. **SCHOLARSHIP FUNDS WILL BE PAID DIRECTLY TO THE EDUCATIONAL INSTITUTION BY THE BUSINESS FORUM FOUNDATION AFTER RECEIPT OF PROOF OF REGISTRATION EFFECTIVE ON OR AFTER MAY 6, 2023 . FUNDS ARE PAID ONLY FOR AN ACADEMIC PERIOD BEGINNING AFTER THE SCHOLARSHIP IS AWARDED.**
2. By their appearance at events, successful applicants give TBF permission to use their name, likeness, image, voice, and/or appearance as may be embodied in any pictures, photos, video recordings, and digital images taken or made on behalf of TBF activities.
3. All confidential personal and financial information submitted for this application will be held in confidence by the Community Investment Committee and will not be disclosed to any other persons except as required by law. Scholarship determinations are at the sole discretion of the Community Investment Committee and all scholarship decisions are final.
4. Mail, fax or email all required application materials by **February 6, 2023.**  
Mail: The Business Forum/ attn. Community Investment /PO Box 8532 / Madison, WI 53708.  
Email: [tbf@thebusinessforum.org](mailto:tbf@thebusinessforum.org)

THE BUSINESS FORUM 2023  
**SCHOLARSHIP REFERENCE FORM**  
DUE DATE: FEBRUARY 6, 2023

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**APPLICATION  
DUE DATE**  
Feb. 6, 2023

**CONTACT INFO**

For questions, please  
contact:

**Ngina Ali**  
**(608) 772-9103**

Ngina\_ali@yahoo.com

or  
**Tasha McKenzie**  
**(608) 843-8381**

tmckenzie@edgewood.edu

**SUBMISSION**

Mail, or email reference  
by  
**February 6, 2023** to:

The Business Forum  
attn: Community  
Investment  
P.O. Box 8532  
Madison, WI 53708

[tbf@thebusinessforum.org](mailto:tbf@thebusinessforum.org)

**To Applicant:**

Give a copy of this blank form to the person providing a reference.

**To Applicant's Reference:**

Please submit this form and your reference to The Business Forum, via mail, email, or fax as shown on the left.

\_\_\_\_\_ is applying for a scholarship from The Business Forum. A letter of reference is a required part of the application process.

**Please write a letter answering the following:**

1. How long and in what capacity have you known the above applicant?
2. Your assessment of the attributes of the applicant that will enable her to successfully achieve her education/career goals.
3. Please include your name, address, and phone number.

Please mail or email your reference letter directly to The Business Forum by **February 6, 2023**. **Do not return it to the student.** Thank you.